

**NOTICE OF INTEREST/LEASE/MORTGAGE**

To: The Secretary – Owners Corporation Strata Plan No/DP No \_\_\_\_\_  
Address: \_\_\_\_\_

**PERSON ACQUIRING INTEREST**

Full name(s): \_\_\_\_\_  
Address for service of notices: \_\_\_\_\_  
Lot(s) concerned: \_\_\_\_\_  
Nature of Interest: Change of Address Details / Change of Ownership (delete which does not apply)  
Date interest acquired: \_\_\_\_\_  
Nominee (for companies only): Full name: \_\_\_\_\_  
Address for service of notices: \_\_\_\_\_

**MANNER IN WHICH INTEREST AROSE**

**LEASE/SUBLEASE, ASSIGNMENT OF LEASE/SUBLEASE**

Name of lessee/sublessee/assignee: \_\_\_\_\_  
Date of commencement/assignment: \_\_\_\_\_  
Managing agent: \_\_\_\_\_

**MORTGAGEE TAKING POSSESSION**

Name of mortgagee: \_\_\_\_\_  
Date of taking possession of lot: \_\_\_\_\_

Date of this notice \_\_\_\_\_  
Signed \_\_\_\_\_  
Solicitor/Conveyancer for Purchaser(s)/Mortgagee(s)/Owner(s)/Acquiree(s)  
Confirmed \_\_\_\_\_  
Solicitor/Conveyancer for Vendor(s)/Mortgagor(s)

**ACKNOWLEDGEMENT OF NOTICE – PLEASE DETACH AND RETURN TO:**

Lot No. \_\_\_\_\_ Strata Plan \_\_\_\_\_

Property: \_\_\_\_\_

OUR REF: \_\_\_\_\_

Receipt of a Notice concerning the said Lot(s) is acknowledged. The information thereon was entered on the relevant roll on \_\_\_\_\_

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Signed \_\_\_\_\_ (Secretary)

**ACKNOWLEDGEMENT OF NOTICE – PLEASE DETACH AND RETURN TO:**

Lots No. \_\_\_\_\_ Strata Plan \_\_\_\_\_

Property: \_\_\_\_\_

OUR REF: \_\_\_\_\_

Receipt of a Notice concerning the said Lot(s) is acknowledged. The information thereon was entered on the relevant roll on \_\_\_\_\_

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Signed \_\_\_\_\_ (Secretary)